



SRI SHIRDI SAI SAMSTHAN MICHIGAN

(Non-Profit Organization Tax ID No. 32-0064813)
28875, W.Seven Mile Rd, Livonia, MI 48152
Phone: (248)471-6474 * www.saibabami.org

General Body approved Bylaws change

In continuation of the Bylaws amendment process, the following bylaw changes were accepted by the Board of Trustees in 04-08-2009 meeting. The same being proposed in May 3rd, 2009 general body and resolution passed are as follows.

1. Sri Shirdi Sai Samsthan Board and Executive Committee election process time line change proposal as follows (Bylaws : 7.15.2 and 9)
2. Change the Article 1 – section 2 □ Location Address
3. Article -11 General Provisions change the address 11.1 and 11.2
4. Member's right changes: Right to contest in the elections for only one of the spouse at any time and single vote per membership.
5. Board of Trustee can come back to Executive Committee through normal election process.
6. President can come back to Executive committee through normal election process.

1. Sri Shirdi Sai Samsthan Board and Executive Committee election process time line change proposal as follows (Bylaws : 7.15.2 and 9)

1. Election process time line:

- a. Election notification and announcement for the year will be announced in the May 1st Sunday General Body Meeting.
- b. Form the election committee in June month of every year, on or before end of third week.
- c. Send a formal reminder to all members about the last date to receive nominations for open positions: on or before First Sunday in July.
- d. Nominations last date: 2nd Thursday in July.
- e. Nominations withdrawal: 2nd Sunday in July.
- f. Election committee will discuss with the proposed candidates and finalize the status to go or not to go for elections for any position by 3rd Thursday in July. If there is no election, result will be announced on the same day.
- g. If elections necessary: Ballots should be sent out by 3rd Sunday in July.
- h. Ballots should reach to Temple on or before **10days** (from 3rd Sunday in July) and ballots counting and declare the election on the same day.

2. Preparation for election:

- a. Secretary (with the help of Joint Secretary) will prepare and make the Members list available by May month General Body.
- b. Nomination form template need to be modified with necessary date changes and make available by May General Body Meeting. Publish in the web on or before May GB meeting.
- c. Ballot paper template should be ready by 3rd Friday as soon as the Election committee finalizes the contestant's names for each position.

3. Election process – Contestant responsibilities:

- a. Contestants should give their 1 page bio-data along with Nomination is must to qualify the nomination.



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- b. Elected/Nominated members have to take a oath in the Annual General Body meeting and sign the Oath.
- c. Contestants should not solicit the nomination through Sai Samsthan's distribution list, flyer distribution at the temple. Candidate will be dis-qualified for not following this responsibility.
- d. Election committee strictly observe that no email or postal mail campaign about the candidates to members. Only Phone call can make to members.
- e. Election expenses donation along with nominations: President elect \$100.00, Board of Trustee from general body members \$100.00 and all other Executive committee positions \$25.00.
- f. Nominations have to be dropped at the Temple, in a designated drop-off box. Nominations will not be accepted through post. Non of the EC or BOT from General Body, positions are offered to out of State members.
- g. During the election process, all the contestant candidates are advised to be physically available, (in town) unless until it is considered an emergency.
- h. Candidate will be disqualified for not following this responsibility, such as no response or no response with in the stipulated time to Election Committee communication.
- i. Nomination forms can be collected from the Temple one week before the nomination end date. It can be download from the Temple website. Signed paper nominations only will be accepted.

4. Election process by Election Committee

- a. Election committee will have to meet on or before last Sunday of June.
- b. Review the members list, review the nomination form, review the ballot template, inspect the ballot box. Check the available information from May GB on Web is accurate and make sure the reminder to go out by email to all members as per the targeted date.
- c. Open the nominations with in the presence of the election committee and Chairman.
- d. Scrutinize the nominations as soon as they were opened, and document the necessary steps in the process. How many were received and any of them were not qualified.
- e. Notify the candidate about their disqualification via email and phone.
- f. All email correspondence to GB members by Secretary under Election Committee supervision. Ballots mailing by Election Committee.
- g. If there will not be a election through election, declare the election and send an email to Chairman immediately.
- h. Chairman will copy that email to BOTs and and result will be announced to all members from the Board.
- i. In order to provide a decent and nice election process and approach and save time and work to the volunteers: Election committee can request the candidates, if more than one nomination comes for each position, to go for a 'Chit' system or any other amicable solution agreed by contestants , offer another vacant position or call for a off the line meeting with the candidates to discuss the possibilities.
- j. Election committee communication to candidates should be always by an email and the email id give by the candidate on the nomination form.
- k. Elected/Nominated members have to take a oath in the Annual General Body meeting and sign the Oath.



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- l. If the ballots are necessary, and for requesting members to vote, Election Committee will send the bio-date to all the members with a temple email only once.
 - m. Election committee should prepare a full report to the Board.
5. This new election process will replace all the existing election process dates and other rules only to the extent of process. If there are any undefined/ uncovered in the above said, will stay as is and remain in force. No overlapping or redundancy.

Election Process Dates and Brief Notification Released on May General Body Meeting every year.

Sl #	Particulars	Responsible	Schedule
1	Election Notification Release	BOTs	1 st Sunday in May
2	Election Committee formation	BOTs	3 rd week in June
3	Reminder of Nominations last day	Election Committee	1 st Sunday in July
4	Nominations last date	Election Committee	2 nd Thursday in July
5	Nominations withdrawal last date	Election Committee	2 nd Sunday in July
6	Elec Comm decision on go/no go	Election Committee	3 rd Thursday in July
7	Ballots should be sent out	Election Committee	3 rd Sunday in July
8	Ballots should reach to temple	Members	10 days from 3 rd Sunday in July
9	Counting and Result	Election Committee	Same day of point 8

2. Change the Article 1 – section 2 → Location Address

3. Article -11 General Provisions change the address 11.1 and 11.2

- a. 11.4 need to change, according to current banking system.
Existing: Checks for \$500 and over should be signed by two Officers of the Corporation, namely treasurer & President.
Proposed: A voucher should be signed by two Officers of the organization before the check signed, other rules remain same.

Note: This change being introduced because, the banking rules and convenience for handling the transactions

4. **Member's right changes:** Per membership either of the spouse only eligible to contest or in the committee in any period of time. One (1 -single) vote per membership. All other services will applicable to membership to their family remains same.(Const. Art: 2.3)



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5. Board of Trustee who served fulltime can come back to Executive committee thru the election process, other than president elect position. To be eligible as President Elect, one year working in EC rule will apply. (Article 4.1.9)
6. Who served as President can come back to Executive Committee thru the election process, after one year wait –(Article 4.1.9). Article 4.1.8 remains unchanged.
7. For both the above '5' and '6' contestants, a general consideration to accommodate new members first.

Note: *In the past several meetings, the General Body attendance is not sufficient to pass the bylaw amendments and as per 'BYLAWS' it should be 2/3 approval needed. Board of Trustees advice to circulate the resolutions via email communication to all General Body members with a waiting period of approx 14 days and then amendments will come in to play accordingly. And also after General Body discussed and decided, any bylaw changes will be an annexure/attachment to the existing bylaws but not going to be a replacement of any section/part of the bylaws during the amendment process.*

Jai Sairam

Board of Trustees

Sri Shirdi Sai Samsthan MI.